

Mahatma Gandhi Vidyamandir's  
**Maharaja Sayajirao Gaikwad**  
**Arts, Science and Commerce College**

Malegaon Camp ,Tal Malegaon, Dist. Nashik(MS)  
Affiliated to Savitribai Phule Pune University  
PU/NS/ASC/004(1959)



**INTERNAL QUALITY ASSURANCE CELL (IQAC)**

**A.Y. (2016-17)**

**MEETING**

**A) Proceedings of the meeting held on 16 June 2016.....**

The IQAC meeting was held at Principal's office on 16/06/2016 at 3.00 P.M under the chairmanship of Dr. Subhash N. Nikam (Chairman IQAC) for following business transaction.

<b>Name of IQAC Member</b>	<b>Member Type</b>	<b>Status of Attendance</b>
1. Dr. Subhsh N. Nikam	Chairman	present
2. Dr. B. S. Jagdale	Management Nominee	present
3. Shri U. D. Lad	Co-ordinator	present
4. Mr. S. I. Ansari	Asst. Co-ordinator	present
5. Mr. D. J. Deore	Member	Present
6. Dr.C.M. Nikam	Member	Present
7. Dr. N.V. Deshmukh	Member	Present
8. Dr. K. S. Kokane	Member	Present
9. Dr. R. S. Nirwan	Member	Present
10. Mr. M. S. Bhandari	Member	Present
11. Mr. N. V. Nagare	Librarian	Present
12. Mr. R. H. Shelar	Registrar	Present
13. Shri . Ramesh Uchhit	Alumni	Present
14. Dr. Yashwant Patil	Member from Society	Absent
15. Shri Ajay Shah	Industrialist	Absent

At the outset Shri. U. D. Lad, coordinator IQAC, welcome Dr. Subhash N. Nikam (Chairman, IQAC) and the other members of the IQAC in the first meeting for the year 2016-17. He also urged the members to support & strengthen the IQAC. Agenda items were taken up for the discussion and unanimously approved.

**Agenda Item- 1. To read and approve minutes of the previous meeting**

The minutes of the previous meeting held on 21/12/2015 presented before the members by Shri U. D. Lad who is discharging his duty as coordinator for IQAC and are approved by the members of IQAC.

**Resolution 2: Planning of IQAC for the year 2016-17**

Resolved that the plan of action chalked out by IQAC were as under. The chairman reported the plan of IQAC for the year 2016-17 as below.

- preparation of AQAR 2015-16 within time limit.
- evaluation of teachers by the students
- evaluation of departments

- d. To update library information
- e. To submit proposals for Major and Minor research projects to UGC and BCUD
- f. to organize training program for teachers and non teaching staff.
- g. to organize International , National seminars and conferences, guest lecture series
- h. Improving ICT facilities in the college
- i. Commencement of new PG programmes in Mathematics, Physics, History and Psychology
- j. To conduct Remedial coaching classes for SC, ST, OBC and Minority students in the college.
- l. To strengthen the equal opportunity cell.
- m. To promote research culture among the students through the Avishkar Science Exhibition
- n. To organize the soft skill development programme
- o. To arrange educational tours
- p. To conduct more extension activities through NSS and NCC
- r. To make ICT enabled teaching and learning process as a regular practice
- s. To strengthen placement cell
- t. Implementation of UGC schemes.
- u. To commence new PG programmes in Physics, Mathematics, History & Psychology
- v. To commence short term courses

**Agenda Item - 3: To prepare Academic Calendar for the year 2016-17**

To execute various curricular and extra -curricular activities through- out the year smoothly in the view of quality enhancement the college authorities informed the members about the academic calendar. In this regard Mr. S. I. Ansari informed the members about the academic calendar committee of the college. Mr. A. M. Birari, Mr. M. B. Sonawane, Mr. Avhad.

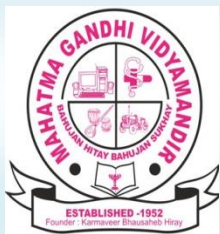
**Agenda Item - 4: To Prepare and submit AQAR for the year 2015-16**

Mr. S. I Ansari informed the members that the AQAR (Annual Quality Assurance Report) be prepared at an early date and for that appropriate person be communicated and follow up be taken up. A sub - committee under the chair of Shri. U.D. Lad and the members including Mr. S. I Ansari, Mr. D.J. Deore and Dr. K.S. Kokane was formed. The IQAC framed the comprehensive Performa(s) for collecting the relevant information and statistical data from all the faculty, heads of the department, office personnel, library and other functional areas. It was resolved that the subcommittee be framed to prepare AQAR for the year 2015-16

Mr. S. I. Ansari  
Asstt. Coordinator  
IQAC

Shri U. D. Lad  
Coordinator  
IQAC

Dr. Subhash N. Nikam  
Chairman  
IQAC



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## INTERNAL QUALITY ASSURANCE CELL (IQAC)

A.Y. (2016-17)

MEETING

### B) Proceedings of the meeting held on 04 August 2016.....

The IQAC meeting was held at Principal's office on 04/08/2016 at 3.00 P.M under the chairmanship of Dr. Subhash N. Nikam (Chairman IQAC) for following business transaction.

Name of IQAC member	Member Type	Status of Attendance
1. Dr. Subsh N. Nikam	Chairman	Present
2. Dr. B. S. Jagdale	Management Nominee	Present
3. Shri U. D. Lad	Coordinator	Present
4. Mr. S. I. Ansari	Asst. Coordinator	Present
5. Mr. D. J. Deore	Member	Present
6. Dr. C. M. Nikam	Member	Absent
7. Dr. N.V. Deshmukh	Member	Absent
8. Dr. K. S. Kokane	Member	Present
9. Dr. R. S. Nirwan	Member	Present
10. Mr. M. S. Bhandari	Member	Present
11. Mr. N. V. Nagare	Librarian	Present
12. Mr. R. H. Shelar	Registrar	Present
13. Shri . Ramesh Uchhit	Alumni	Present
14. Dr. Yashwant Patil	Member from Society	Absent
15. Shri Ajay Shah	Industrialist	Absent

At the outset Shri. U. D. Lad, coordinator IQAC, welcomes Dr. Subhash N. Nikam (Chairman, IQAC) and the other members of the IQAC in the meeting for the year 2016-17. He also urged the members to support & strengthen the IQAC. Agenda items were taken up for the discussion and unanimously approved.

### Agenda Item- 1. To read and approve minutes of the previous meeting

The minutes of the previous meeting held on 16/06/2016 presented before the members by Shri U. D. Lad (Coordinator for IQAC) and are approved after the discussion by the IQAC members.

### Agenda Item 2: Utilization of UGC funds received under 12<sup>th</sup> plan....

The IQAC of the college framed a committee to submit and look after the utilization of funds under the various schemes, which is governed by Dr. R.S. Nirwan. He reported about the progress of the various scheme.

### Resolution - 3: To Prepare AQAR for the year 2015-16

Mr. S. I Ansari informed the members about the present status of the AQAR (Annual Quality Assurance Report) as per the statistical information collected from all the faculty, heads of the department, office personnel, library and other functional areas.

**Agenda Item - 4: Updating of library information ...**

Mr. N. V. Nagare informed the members about the status of the library available database, computer systems, journals and periodicals. He was advised to submit the library related information as early as possible so as to meet the requirement of AQAR.

**Agenda Item-5: Information regarding the Gymkhana activities**

Mr. S. I. Ansari put the available information before the committee members. In this regards the chairman informed the members about the activities to be under taken by the gymkhana in the recent future.

**Agenda Item – 6: Collection of data regarding research publications**

The coordinator of IQAC informed the members about the research data required for the preparation of AQAR,

It is resolved that a format should be given to the staff members which includes research proposals, research publication in the journal and book published by the faculty . In this matter Mr. S. I. Ansari took the responsibility for the preparation of the format and its circulation through the IQAC.

**Agenda Item – 7: To Submit the proposals for Major and Minor research to UGC & BCUD**

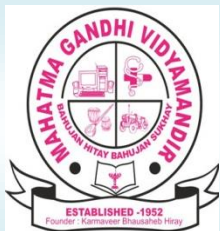
In this meeting Dr. R.S. Nirwan was invited to represent the various schemes of UGC run in the College. He also informed the proposal under **FIST** is already submitted in the month of May 2016 to the UGC. The chairman emphasizes the members to submit the Major and Minor projects to the UGC and BCUD. He also informed about the last date for the on line submission. Meanwhile Dr. N. V. Deshmukh (member IQAC) informed that he has already submitted **DST** (Department of Science & Technology) proposal towards UGC for the approval.

The meeting ended with vote of thanks to the chair and the members of the IQAC, by Mr. S. I Ansari

Mr. S. I. Ansari  
Asstt. Coordinator  
IQAC

Shri U. D. Lad  
Coordinator  
IQAC

Dr. Subhash N. Nikam  
Chairman  
IQAC



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**INTERNAL QUALITY ASSURANCE CELL (IQAC)**

**A.Y. (2016-17)**

**MEETING**

**C) Proceedings of the meeting held on 28th November 2016.....**

The IQAC meeting was held at Principal's office on 28/11/2016 at 11.00 A.M under the chairmanship of Dr. Subhash N. Nikam (Chairman IQAC) for the following business transaction.

<b>Name of IQAC member</b>	<b>Member Type</b>	<b>Status of Attendance</b>
1. Dr. Subsh N. Nikam	Chairman	Present
2. Dr. B. S. Jagdale	Management Nominee	Present
3. Shri U. D. Lad	Coordinator	Present
4. Mr. S. I. Ansari	Asst. Coordinator	Present
5. Mr. D. J. Deore	Member	Present
6. Dr. C. M. Nikam	Member	Present
7. Dr. N.V. Deshmukh	Member	Present
8. Dr. K. S. Kokane	Member	Present
9. Dr. R. S. Nirwan	Member	Present
10. Mr. M. S. Bhandari	Member	Present
11. Mr. N. V. Nagare	Librarian	Present
12. Mr. R. H. Shelar	Registrar	Present
13. Shri . Ramesh Uchhit	Alumni	Present
14. Dr. Yashwant Patil	Member from Society	Absent
15. Shri Ajay Shah	Industrialist	Absent

At the outset Shri. U. D. Lad, coordinator IQAC, welcomes Dr. Subhash N. Nikam (Chairman, IQAC) and the other members of the IQAC in the meeting for the year 2016-17. He also urged the members to support & strengthen the IQAC. Agenda items were taken up for the discussion and unanimously approved.

**Agenda Item- 1. To read and approve minutes of the previous meeting**

The minutes of the previous meeting held on 04/08/2016 presented before the members by Shri U. D. Lad (Coordinator for IQAC) and are approved after a brief discussion by the IQAC members.

**Agenda Item – 2: Acknowledgement of AQAR 2015-16**

Mr. Ansari S. I. (Assistant coordinator) informed the members that the AQAR of the college is sent to the NAAC office within time, he submits that an acknowledgement is received from the NAAC office.

**Agenda Item–3: To discuss about organizing International Conference funded by BCUD SPP University.**

**Resolution:** - The Director BCUD has sanctioned financial assistance of Rs 3 lacks to organize International Conference at MSG College, Malegaon. Dr. A R Hiray is appointed as Coordinator of the conference and it is decided to organize this International Conference e on **“Pure and Applied Science”**. The proposed conference is scheduled on 12<sup>th</sup>, 13<sup>th</sup> &14<sup>th</sup> Dec 2016. Dr A.R. Hiray will constitute various committees for smooth conduction of this conference and will prepare details report of this conference for IQAC.

**Agenda Item-4: To update teacher’s profile for college website**

The issue came for discussion and details review on teacher’s profile was kept before members in the meeting by Shri U. D Lad. Shri Lad informed that every teacher/faculty member of the college has to submit his detail profile in soft copy format with IQAC and same will be communicated to the IT department of MGV after due verification and correction in the profile. Till date 50% of the faculty members have submitted their detailed profile with IQAC. However, rest of the faculty members have been asked to submit their respective profile as early as possible.

**Agenda Item -5: Business transacted by the permission of chair.**

**1)** The NAAC/ IQAC coordinator Shri U D Lad disclosed in the meeting that IQAC of our college have received letter from coordinator Higher Education of MGV about NIRF (National Institution Ranking Framework). The same has been pursued by the IQAC. A three member committee is constituted which includes Dr. R. S. Nirwan, Shri U. D. Lad and Mr. S. I. Ansari. The committee will take necessary action regarding registration with NIRF and will inform the chairmen IQAC.

**2)** As per the recommendation laid down by the NAAC peer team during their past visit, it was recommended to start soft skill development program. In accordance with this recommendation and the skill development program proposed by the Govt. of Maharashtra the college have applied for two skill development program namely **“Accounting”** and **“Spoken English & Communication Skill”**. As per the procedure laid down by the Authority an inspection committee will visit the college campus before conduction of this program. Accordingly necessary action will be taken to conduct these skill development programs.

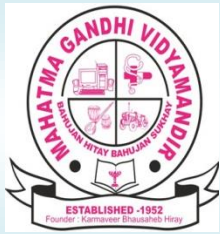
**3)** The chairman informed that the proposal submitted under DST-FIST has been sanctioned and for that the college will receive a funding of Rs.80 lacs in near future.

With these all discussion and resolution passed by the member of the IQAC committee, vote of thanks delivered by Mr. S. I Ansari and the meeting concluded by the chairman.

Mr. S. I. Ansari  
Asstt. Coordinator  
IQAC

Shri U. D. Lad  
Coordinator  
IQAC

Dr. Subhash N. Nikam  
Chairman  
IQAC



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**INTERNAL QUALITY ASSURANCE CELL (IQAC)**

**A.Y. (2016-17)**

**MEETING**

**D) Proceedings of the meeting held on 20<sup>th</sup> December 2016.....**

The IQAC meeting was held at Principal's office on 20/12/2016 at 11.00 A.M under the chairmanship of Dr. Subhash N. Nikam (Chairman IQAC) for the following business transaction.

<b>Name of IQAC member</b>	<b>Member Type</b>	<b>Status of Attendance</b>
1. Dr. Subsh N. Nikam	Chairman	Present
2. Dr. B. S. Jagdale	Management Nominee	Present
3. Shri U. D. Lad	Coordinator	Present
4. Mr. S. I. Ansari	Asst. Coordinator	Present
5. Mr. D. J. Deore	Member	Present
6. Dr. C. M. Nikam	Member	Present
7. Dr. N.V. Deshmukh	Member	Present
8. Dr. K. S. Kokane	Member	Present
9. Dr. R. S. Nirwan	Member	Present
10. Mr. M. S. Bhandari	Member	Present
11. Mr. N. V. Nagare	Librarian	Present
12. Mr. R. H. Shelar	Registrar	Present
13. Shri . Ramesh Uchhit	Alumni	Present
14. Dr. Yashwant Patil	Member from Society	Absent
15. Shri Ajay Shah	Industrialist	Absent

At the outset Shri. U. D. Lad (coordinator IQAC) welcomes Dr. Subhash N. Nikam (Chairman, IQAC) and the other members of the IQAC in the meeting. He also urged the members to support & strengthen the IQAC. Agenda items were taken up for the discussion and unanimously approved.

**Agenda Item- 1. To read and approve minutes of the previous meeting**

The minutes of the previous meeting held on 28/11/2016 presented before the members by Shri U. D. Lad and are approved after a brief discussion by the IQAC members.

**Agenda Item-2: Review of International Conference**

The chairman of IQAC informed about the overall outcome of the international conference organized on 12<sup>th</sup> Dec. to 14<sup>th</sup> Dec. 2016. He added that responses of the participants were good and number of research papers received was noteworthy.

**Agenda Item-3: To organize National & State level Conference, workshop**



**Resolution:** The chairman of IQAC informed that the Director BCUD has sanctioned financial assistance to organize National Conference in English, State level seminars in Commerce and Economics. Dr. K.S. Kokane has been appointed as the Coordinator of the National conference in English, entitled “**Language, Literature & Society**” on 6<sup>th</sup> & 7<sup>th</sup> Jan.2017. Dr. K.S. Kokane will constitute various committees for smooth conduct of this conference and will prepare details report of this conference for IQAC.

Dr. Y. T. Pawar is appointed as coordinator of State Level Seminar on “**Entrepreneurship Development: A Roadmap to Make in India**” in Commerce, besides this Dr. S.P. Deore of Economics department appointed to work as a coordinator of State Level Seminar on “**Brexit’s: impact on Indian Economy**”. Both were informed to constitute various committees for smooth conduct of these seminars and will prepare details report of this conference for IQAC.

**Agenda Item-4: To conduct NSS camp to take up more extension activities**

Every year the college conducts NSS camp at the Dhawali village, in the view of recommendations laid down by the NAAC peer team. The programmer officer Dr. D.N. Sonawane was advised to conduct more extension activities during this camp for the benefit of the society and report it to IQAC after the conclusion of the camp.

**Agenda Item-4: To arrange state level debate competition**

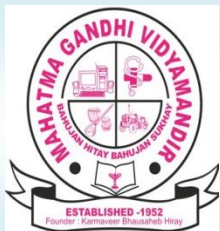
Dr. Subhash N. Nikam (Chairman, IQAC) intimated the members about state level debating competition. It was decided that Dr. D. V. Thakore will work as coordinator of the competition. He was also directed to form committees that would work on planning & execution of the competition and report the same to the IQAC.

Mr. S. I. Ansari  
Asstt. Coordinator  
IQAC

Shri U. D. Lad  
Coordinator  
IQAC

Dr. Subhash N. Nikam  
Chairman  
IQAC





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## INTERNAL QUALITY ASSURANCE CELL (IQAC)

A.Y. (2016-17)

MEETING

### E) Proceedings of the meeting held on 8<sup>th</sup> January 2017.....

The IQAC meeting was held at Principal's office on 08/01/2017 at 11.00 A.M under the chairmanship of Dr. Subhash N. Nikam (Chairman IQAC) for the following business transaction.

Name of IQAC member	Member Type	Status of Attendance
1. Dr. Subhsh N. Nikam	Chairman	Present
2. Dr. B. S. Jagdale	Management Nominee	Present
3. Shri U. D. Lad	Coordinator	Present
4. Mr. S. I. Ansari	Asst. Coordinator	Present
5. Mr. D. J. Deore	Member	Present
6. Dr. C. M. Nikam	Member	Present
7. Dr. N.V. Deshmukh	Member	Present
8. Dr. K. S. Kokane	Member	Present
9. Dr. R. S. Nirwan	Member	Present
10. Mr. M. S. Bhandari	Member	Present
11. Mr. N. V. Nagare	Librarian	Present
12. Mr. R. H. Shelar	Registrar	Present
13. Shri . Ramesh Uchhit	Alumni	Present
14. Dr. Yashwant Patil	Member from Society	Absent
15. Shri Ajay Shah	Industrialist	Absent

At the outset Shri. U. D. Lad (Coordinator IQAC) welcomes Dr. Subhash N. Nikam (Chairman, IQAC) and the other members of the IQAC in the meeting. He also urged the members to support & strengthen the IQAC. Agenda items were taken up for the discussion and unanimously approved.

#### **Agenda Item- 1. To read and approve minutes of the previous meeting**

The minutes of the previous meeting held on 20/12/2016 presented before the members by Shri U. D. Lad and are approved after a brief discussion by the IQAC members.

#### **Agenda Item- 2. Review of the National Conference & State level workshop....**

The IQAC member Dr. K.S. Kokane (Coordinator of the National Conference) informed about the overall outcome of the conference on Language, Literature & Society held on dated 6<sup>th</sup> & 7<sup>th</sup> January 2017.

#### **Agenda Item – 3. To organize state level debate competition...**

Dr. Subhash Nikam, informed about the debating competition to be held at college. As It was decided in the last IQAC meeting that Dr. D.V. Thakore as the Chairman of the debating competition, he informed about the progress regarding the arrangement of the above mentioned activity including the executive committee of the competition, the chief guest, the judges for the competition. He also about the enrolment of the students from the outer part of Malegaon.

**Agenda Item – 4. The business transacted by permission of chair...**

**a) To organize MGV Festival...**

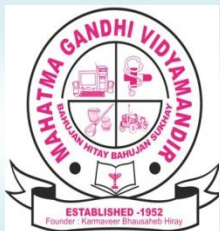
The chairman of IQAC informed the members about the MGV festival to be held on 25<sup>th</sup> Jan. 2017 to 30<sup>th</sup> Jan. 2017. He announced that Mr. D.B. Sonawane will be the chairman of cultural activities and Dr. C.M. Nikam , Dr. Y.C. Shastri , Mr. A.G. Nerkar, Mr. R. V. Tribhuvan were given the responsibilities for the selection of teams to perform various cultural activities.

With all these discussion and resolution passed by the member of the IQAC committee, vote of thanks delivered by Mr. S. I Ansari , then meeting concluded by the chairman.

Mr. S. I. Ansari  
Asstt. Coordinator  
IQAC

Shri U. D. Lad  
Coordinator  
IQAC

Dr. Subhash N. Nikam  
Chairman  
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## INTERNAL QUALITY ASSURANCE CELL (IQAC)

A.Y. (2016-17)

MEETING

### F) Proceedings of the meeting held on 11<sup>th</sup> February 2017.....

The IQAC meeting was held at Principal's office on 11/02/2017 at 11.30 A.M under the chairmanship of Dr. Subhash N. Nikam (Chairman IQAC) for the following business transaction.

Name of IQAC member	Member Type	Status of Attendance
1. Dr. Subhsh N. Nikam	Chairman	Present
2. Dr. B. S. Jagdale	Management Nominee	Present
3. Shri U. D. Lad	Coordinator	Present
4. Mr. S. I. Ansari	Asst. Coordinator	Present
5. Mr. D. J. Deore	Member	Present
6. Dr. C. M. Nikam	Member	Present
7. Dr. N.V. Deshmukh	Member	Present
8. Dr. K. S. Kokane	Member	Present
9. Dr. R. S. Nirwan	Member	Present
10. Mr. M. S. Bhandari	Member	Present
11. Mr. N. V. Nagare	Librarian	Present
12. Mr. R. H. Shelar	Registrar	Present
13. Shri . Ramesh Uchhit	Alumni	Present
14. Dr. Yashwant Patil	Member from Society	Absent
15. Shri Ajay Shah	Industrialist	Absent

At the outset Shri. U. D. Lad (Coordinator IQAC) welcomes Dr. Subhash N. Nikam (Chairman, IQAC) and the other members of the IQAC in the meeting. He also urged the members to support & strengthen the IQAC. Agenda items were taken up for the discussion and unanimously approved.

#### **Agenda Item- 1. To read and approve minutes of the previous meeting**

The minutes of the previous meeting held on 08/01/2017 presented before the members by Shri U. D. Lad and are approved after a brief discussion by the IQAC members.

#### **Agenda Item – 2. To collect quotations regarding DST- FIST...**

Dr. R. S. Nirwan (member IQAC) informed the progress of DST- FIST scheme sanctioned to the college; he added that the necessary quotations are to be submitted to UGC for purchasing the equipments listed in the proposal.

Agenda Item- 3 . To arrange staff meeting ( teaching & non teaching)

The chairman of IQAC, informed that a staff meeting should be arranged to discuss the planning for the upcoming NAAC Re-accreditation of the college for the Cycle3. Mean while shri U.D. Lad informed the members that the meeting should be arranged in the month of March 2017.

With all these discussion and resolution passed by the member of the IQAC committee, vote of thanks delivered by Mr. S. I Ansari , then meeting concluded by the chairman.

Mr. S. I. Ansari  
Asstt. Coordinator  
IQAC

Shri U. D. Lad  
Coordinator  
IQAC

Dr. Subhash N. Nikam  
Chairman  
IQAC